

General regulations - Histology with Embryology and Cytophysiology for medical students 6ED 2025/2026

Organization of lectures, seminars and classes

1. Teaching of Histology, Embryology, and Cytophysiology is conducted in the form of practical classes, seminars, and lectures.
2. Attendance at lectures, practical classes, and seminars is mandatory. Being more than 15 minutes late will be treated as an absence.
3. Each class begins with a seminar, which is a compulsory part of the session.
4. Students must be substantively prepared for each class. The scope of material is provided in the Topics of classes and lectures.
5. During practical classes, students discuss the topic with the assistant and observe microscopic slides, diagrams, and electronograms. Tissue and organ images viewed under the microscope must be drawn and described (with a legend) in a notebook. Microscopes are placed on tables. After viewing the slides, students must turn off the microscope light and cover the microscope. Removing slides, electronograms, microscopes, or their parts from the classroom is prohibited.
6. Before intermediate examinations and final exam, each student group may borrow a set of demonstration slides. Sets can be exchanged multiple times. Before returning/exchanging a set, slides must be arranged according to the attached list. Students are financially responsible for lost or damaged slides.

Presence in the classes and seminars - Class Completion

1. To pass the semester, students must attend lectures, practical classes, and seminars, and complete all practical classes.
2. To pass a practical class, students must receive a positive grade for the material covered and complete accurate drawings and descriptions of slides.
3. Days scheduled for practical classes and midterms are mandatory.
4. Students are allowed to miss up to 2 lectures and 2 practical classes (with seminars) per semester. A third absence results in failing the semester and disqualification from the intermediate examination, regardless of the reason.
5. Missed or failed classes due to unpreparedness must be made up in a form determined by the Head of the Department at a designated time.

Intermediate examinations

1. Intermediate examination dates are agreed upon with the Teaching Council and are not subject to change.
2. The Department organizes two intermediate examination dates for each section.
3. To be credited for intermediate examination, students must attend lectures, practical classes, and seminars, and complete all practical classes.
4. The program includes three theoretical intermediate examinations: (1) Cytophysiology and General Histology; (2) Microscopic Anatomy and (3) Embryology, and two practical intermediate examinations: (1) General Histology and (2) Microscopic Anatomy with Embryology.
5. Theoretical intermediate examinations (MCQ) for the entire course are conducted in-person using an electronic exam system.
6. Practical intermediate examinations are held in class groups. Failure to pass a practical intermediate examination disqualifies the student from the final exam.
7. A third and final (commission) intermediate examination is conducted in a form determined by the Head of the Department with the Dean's approval.
8. The midterm test consists of 50 single- or multiple-choice questions and lasts 50 minutes.
9. A minimum of 60% correct answers is required to pass.

Grading scale:

2.0 (failed): up to 59%

3.0 (satisfactory): 60–68%

3.5 (rather good): 69–76%

4.0 (good): 77–84%

4.5 (better than good): 85–92%

5.0 (very good): 93–100%

10. Any concerns or irregularities regarding the examination or question content must be reported only via the Examination Portal to the Examination Team during or immediately after the test, before leaving the computer room (per "WUM Written Exam Regulations," point 16). Students may review questions only via the Examination Portal immediately after the test, before leaving the room.
11. Objections to questions must be submitted exclusively through the electronic exam system.
12. In case of absence due to health reasons, a medical certificate must be submitted within three working days of the scheduled midterm, or a failing grade will be recorded.

Final examination

1. The final exam covers the content from practical classes, seminars, and lectures.
2. To be eligible for the final exam, students must pass all midterms included in the program.
3. Exam dates are agreed upon with the Teaching Council and are not subject to change.

4. The exam consists of two independent parts: practical and theoretical.
5. Failure in either the practical or theoretical part results in a failing grade for the entire exam.
6. The Head of the Department may allow students who scored in the 96th percentile on midterms to take an early oral exam. Eligible students will be notified by the Department. The application for the early exam must be submitted in writing (form available on the Department's website).
7. Students approved for the early exam must complete the practical part before the oral exam date.
8. In case of absence due to health reasons, a medical certificate must be submitted within three working days of the scheduled exam, or a failing grade will be recorded.
9. The retake exam is held during the retake session. If the retake is failed, the Dean may grant a commission exam upon student request.

Practical examination

1. The practical exam is conducted in a mini-OSCE format.
2. It involves identifying 10 histological slides. A minimum of 6 correct identifications is required. Each additional correct identification earns 1 point; identifying all 10 earns 5 points.
3. Students who fail the practical part in the first attempt can take a test, and a passing result will count as a retake of the practical exam (student needs to retake only practical part during retake session).
4. Students who pass the practical part but fail the theoretical test do not need to retake the practical part in the second exam term (student needs to retake only theoretical part during retake session).
5. Students have the right to review their answer sheets for 2 days after the practical exam during hours designated by the Department.

Theoretical examination

1. The theoretical part is a stationary test conducted via the electronic exam system, consisting of 100 single-choice questions covering general and special histology and embryology. The test lasts 100 minutes.
2. The test includes material discussed in lectures, seminars, and practical classes.
3. A minimum of 60% correct answers is required to pass.

Grading scale:

2.0 (failed): up to 59%

3.0 (satisfactory): 60–68%

3.5 (rather good): 69–76%

4.0 (good): 77–84%

4.5 (better than good): 85–92%

5.0 (very good): 93–100%

4. Any concerns or irregularities regarding the exam or question content must be reported only via the Examination Portal to the Examination Team during or immediately after the test, before leaving the computer room (per "WUM Written Exam Regulations," point 16). Students may review questions only via the Examination Portal immediately after the test, before leaving the room.
5. Objections to questions must be submitted exclusively through the electronic exam system.

Final grade

1. The final grade is based on the results of both parts of the exam. Points from both parts are combined.
2. Points from the practical exam are added only for students who passed the theoretical test.
3. Practical exam points are added only once. They are not awarded during the retake session.

Department Policy on Cheating

Cheating during exams violates ethical standards and the WUM Study Regulations. Active and passive participants will be removed from the exam and receive a failing grade. Disciplinary action will also be taken.

Active cheating includes copying answers from others or using unauthorized notes or electronic devices during the exam. Bringing such devices to exams is prohibited. Passive cheating includes allowing others to copy your answers. Students must take care to prevent others from copying their work.

The Head of the Department requires strict adherence to these rules by both students and examiners.